



OVERVIEW AND SCRUTINY COMMITTEE

Thursday, 6th March, 2014

7.00 pm

Town Hall, Watford

Publication date: 26 February 2014

CONTACT

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Sandra Hancock in Democracy and Governance on 01923 278377 or by email to legalanddemocratic@watford.gov.uk .

Welcome to this meeting. We hope you find these notes useful.

ACCESS

Access to the Town Hall after 5.15 pm is via the entrance to the Customer Service Centre from the visitors' car park.

Visitors may park in the staff car park after 4.00 p.m. and before 7.00 a.m. This is a Pay and Display car park; the current charge is £1.50 per visit.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms and the Council Chamber.

FIRE/EMERGENCY INSTRUCTIONS

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

MOBILE PHONES

Please ensure that mobile phones are switched off before the start of the meeting.

MINUTES

Copies of the minutes of this meeting are usually available seven working days following the meeting and can be found on the Council's website www.watford.gov.uk/meetings

RECORDING OF MEETINGS

An audio recording may be taken at this meeting for administrative purposes only.

COMMITTEE MEMBERSHIP

Councillor K Collett (Chair)

Councillor A Khan (Vice-Chair)

Councillors J Aron, N Bell, S Greenslade, K Hastrick, S Johnson, A Lovejoy and R Martins

AGENDA

PART A - OPEN TO THE PUBLIC

1. APOLOGIES FOR ABSENCE/COMMITTEE MEMBERSHIP

2. DISCLOSURE OF INTERESTS (IF ANY)

3. MINUTES

The minutes of the meeting held on 22 January 2014 to be submitted and signed.
(All minutes are available on the Council's website.)

4. OUTSTANDING ACTIONS AND QUESTIONS (Pages 1 - 6)

The Scrutiny Committee is asked to review the outstanding actions and questions from previous meetings.

5. REVENUES AND BENEFITS UPDATE (Pages 7 - 12)

Report of the Interim Head of Revenues and Benefits

This report provides the Scrutiny Committee with an update on current service levels, and the improvements and changes that have been made during Quarter 3.

6. HOMELESSNESS

Presentation by the Housing Section Head

7. UPDATE ON THE COUNCIL'S PERFORMANCE INDICATORS AND MEASURES - END OF QUARTER 3 (OCTOBER - DECEMBER) 2013/14 (Pages 13 - 26)

Report of the Partnerships and Performance Section Head

This report presents an update on the council's performance indicators at the end of quarter 3 (October - December) 2013/14.

8. EXECUTIVE DECISION PROGRESS REPORT (Pages 27 - 38)

The Scrutiny Committee is asked to review the latest edition of the Executive Decision Progress Report and consider whether any further information is required.

9. HERTFORDSHIRE COUNTY COUNCIL'S HEALTH SCRUTINY COMMITTEE

Councillor Martins, the Council's appointed representative to the County Council's Health Scrutiny Committee to provide an update.

Scrutiny Panels and Task Groups

10. BUDGET PANEL

Since the last Overview and Scrutiny Committee, Budget Panel has met on the following occasion –

- Wednesday 26 February 2014

The minutes will be available on the Council's website –
www.watford.gov.uk/budgetscrutiny

The Chair of Budget Panel to provide an update to the Scrutiny Committee.

11. OUTSOURCED SERVICES SCRUTINY PANEL

Since the last Overview and Scrutiny Committee, Outsourced Services Scrutiny Panel met on the following occasion –

- Thursday 13 February 2014

The minutes are available on the Council's website -
<http://watford.moderngov.co.uk/ieListMeetings.aspx?Committeeld=223>

The Chair of Outsourced Services Scrutiny Panel to provide an update to the Scrutiny Committee.

12. COMMUNITY SAFETY PARTNERSHIP TASK GROUP

Since the last Overview and Scrutiny Committee, the Community Safety Task Group has met on the following occasion –

- Tuesday 18 February 2014

The minutes will be available on the Council's website -

<http://watford.moderngov.co.uk/ieListMeetings.aspx?Committeeld=209>

The Chair of the Community Safety Partnership Task Group to provide an update to the Scrutiny Committee.

13. PROPERTY TASK GROUP UPDATE

The Committee and Scrutiny Officer and the Chair of the Task Group, Councillor Bell to provide an update on the Property Task Group.

14. WORK PROGRAMME (Pages 39 - 44)

The Scrutiny Committee is asked to review the latest version of the work programme. Members are asked to discuss whether there are any subjects they would like to be considered for inclusion in the work programme for the new Municipal Year.

15. DATE OF NEXT MEETING

- Thursday 27 March 2014 (For call-in only)